

HOLTON VILLAGE HALL MANAGEMENT COMMITTEE

MONDAY 5TH JUNE 2023 AT 7.30PM

MINUTES

Chair: Mel Ault

Attendees: Sonja Barter, Dave Holmes, Sue Holmes, Stella Oakes

Apologies: JP Farrow, Dominique Smith, Clare Wright

1. Approval of Minutes Thursday 18th May 2023

Proposed by **SH**, Seconded by **DH** and signed by **MA**

2. Matters arising (not covered elsewhere)

Roles and Responsibilities **TBC**

3. Financial Matters

The accounts had been circulated by **SB** prior to the meeting.

These were signed by **MA**.

4. Events

1) **DH** and **SH** reported that the fortnightly afternoon teas continue to go well. Brian and Julia Dobson will support Wendy Cummings at the next one while **DH**, **SH** and **DS** are on holiday.

2) Planning for future events

As funds are needed for a new defibrillator, which will continue to be researched by **SB**, provisional planning was made. Once confirmed, villagers will be made aware of any event for this cause.

- The next Film Night is July 7th 2023 which will be 'Operation Mincemeat'. The bar will be open and the hearing loop advertised.
- An afternoon tea to thank Brian Dobson for his years of service to the village hall will be held Saturday July 8th 3pm – 5.30pm. **SH** and **DH** will organise refreshments.
Julia Dobson knows about this but Brian does not.
- Saturday 4th August a family Barbecue and Bar.
- A Film Night was suggested for Friday September 8th – **TBC**.
- An Apple and Archives Day – Saturday September 23rd.
- Games Night with Bar – Friday 6th October.

- Friday November 3rd – Trivia Quiz night. **DH** to ask Jazz East to be Question Master.

Suggestions of talks about 'Rubbish' and 'Wine' were suggested by **DH** to take place on future Bar nights – more information to be gathered.

5. Bookings Update

DH and **SH** reported that bookings were down for May.

The church will host a Harvest Event 24th September.

Holton Players use the Hall during November.

6. Property Matters

While **DH** and **SH** are away, **SB** will cover their duties.

- The boiler was passed satisfactory at its last service at the beginning of the year. No action at the moment but the situation will continue to be monitored.
- The Hall floor will be improved June 8th – notices will ensure that no one disturbs the drying process.
- The Fire Extinguisher Test was completed 5.6.2023.
- The car park lines and disabled posts are now fully complete.
- The electronic key safe will be fitted later in the month.

7. Rota for bins/ Hall check

June – **SB**

July -**JPF**

August – **DH/SH**

September – **AM**

October – **SO**

November – **DS**

December – **HW**

January – **CW**

It is imperative that if anyone is unable to fulfil their turn, they swap with another.

8. AOB

- **SO** asked if the Parish Council had considered installing security cameras when the new playground was fitted to support the character of The Orchard. This had not been considered.
- **SH** confirmed that she had the list of key holders and keys from Brian Dobson. Some points to be followed up.
- **SB** will advertise to villagers the proposal to close the Victoria Reading Room Charity Account and merge the funds with the Village Hall.

9 Date of next meeting: Monday 3rd July 2023 at 7.30pm