

# HOLTON VILLAGE HALL MANAGEMENT COMMITTEE

MONDAY 3<sup>rd</sup> JULY 2023 AT 7.30PM

## MINUTES

**Chair:** JP Farrow

**Attendees:** Sonja Barter, Dave Holmes, Sue Holmes, Dominique Smith, Clare Wright, Andy Murray, Mel Ault

**Apologies:** Stella Oakes

### 1. Approval of Minutes Monday June 5th 2023

Proposed by **DH**, Seconded by **MA** and signed by **JPF**

### 2. Matters arising (not covered elsewhere)

None

### 3. Financial Matters

The accounts had been circulated by **SB** prior to the meeting.

These were checked and signed by **MA**.

The main expenditure items for the previous month were the resealing of the Main Hall floor, Fuel delivery, and Insurance premium.

Bar prices were discussed – review to be done in Jan/ Feb next year.

### 4. Events

1) **DH** and **SH** reported that the fortnightly afternoon teas continue to go well. Due to the generous donations of those attending a surplus amount has been generated. It has been decided to donate £200 to the Village Hall. **SB** suggested that this could be used towards funding for a Defibrillator for the Village Hall – all agreed with this suggestion.

#### 2) Planning for future events

**SB** to continue research into Defibrillators and will speak to contacts at Waterperry where their system seems to be similar to our requirements. She will also research training availability for CPR / First aid.

- The next Film Night is July 7<sup>th</sup> 2023 which will be 'Operation Mincemeat'. The bar will be open from 7pm, Film starting 7.30pm and the hearing loop advertised.

- **SB & JP** are making cakes, **SH & DS** to do the Bar from 7pm, Chris & Eileen Roerig and **DH** to set up screen/ projector etc.
- The Hearing loop will be tested
- An afternoon tea to thank Brian Dobson for his years of service to the village hall will be held Saturday July 8<sup>th</sup> 3.30pm – 5.30pm. **SH** and **DH** will organise refreshments. **DS** & Wendy Cummings to also help out on the day. **SB** has purchased Garden Vouchers **MA & SB** to find photos of Brian to create a personalised card Julia Dobson knows about this but Brian does not.  
Approx 20 people are expected to attend
- Family Barbecue and Bar – this date has now been changed to Friday August 11<sup>th</sup> from 6pm. **SB** has the BBQ & will get charcoal. Bar in Committee room to be open & access to & from Orchard via rear door (weather permitting). Drinks for outside to be in plastic glasses. Rota of people needed for BBQ & Bar.
- A charge will be made for the food & drink
- As the advert for the magazine didn't get included this month, posters will be circulated soon so as to raise awareness of the event. Also adverts to go on 'Nextdoor' and in next months magazine.
- A Film Night was suggested for Friday September 8<sup>th</sup> – **TBC**.
- An Apple and Archives Day – Saturday September 23<sup>rd</sup>
- Games Night with Bar – Friday 6<sup>th</sup> October- not discussed at this meeting
- Friday November 3<sup>rd</sup> – Trivia Quiz night- Jas East not available. More discussion needed.  
Suggestions of talks about 'Rubbish' and 'Wine' were suggested by **DH** to take place on future Bar nights, also **MA** suggested a Folklore evening– more information to be gathered.

## 5. Bookings Update

**DH** and **SH** reported that bookings were steady but need a regular hire during the weekdays.

## 6. Property Matters

- Boiler continues to be monitored
- The Hall floor has been sanded & resealed & varnished.
- The Fire Extinguisher Test was completed 5.6.2023.
- The car park lines and disabled posts are now fully complete.
- The electronic key safe will be fitted this month- instructions will be issued to all Committee members.
- New soap dispensers to be fitted in ladies toilets.

## 7. Rota for bins/ Hall check

July -**JPF**

August – **DH/SH**

September – **AM**

October – **SO**

November – **DS**

December – **HW**

January – **CW**

It is imperative that if anyone is unable to fulfil their turn, they swap with another.

## 8. AOB

- Diary page of up and coming events in the Village Hall suggested for the Holton News magazine.
- The Brookes University site has now been sold & the University will be gone by the end of 2024. **JPF** raised the point that funds will become available from the developers to the Parish Council/ SODC. We need to think about how this can be best used for the benefit of Holton and have some ideas ready for the future.

**9 Date of next meeting:** Monday 4th Sept 2023 at 7.30pm