

**HOLTON VILLAGE HALL MANAGEMENT COMMITTEE
MONDAY 4TH DECEMBER 2023 AT 7.30PM**

MINUTES

Chair: Jane Patricia Farrow

Attendees: Mel Ault, Sonja Barter, Clive Ganczarski, Dave Holmes, Sue Holmes, Stella Oakes, Dominique Smith

Absent: Andy Murray, Helen Webb, Clare Wright

1. Approval of Minutes for Meeting November 6th 2023

Proposed by **DH** and seconded by **SH**

2. Matters arising (not covered elsewhere)

None

3. Financial Matters

The accounts had been circulated by **SB** prior to the meeting.

Considering there had been several large bills to cover during the year, the current cash movement summary balance of £24,121,60 was acceptable. 50% funding of £750.00 has been received for Defibrillator costs to be matched by the HVHMC.

Accounts signed by **CG**.

4. Events:

a) Afternoon Teas- DH, SH, DS

These continue to go well, numbers can fluctuate. There is only one more for 2023 on December 14th. There will be two in January 2024 – 11th and 25th.

Future Events:

Living Advent Calendar

a) Already up and running well with impressive windows and good hospitality. A donation box is now included.

- December 8th – the Village Hall reveal with the window created by the WI. Mulled wine and finger food to be served.
- December 17th – earlier reveal time of 4pm as villagers will be joined by musicians and will process through the village carol singing, ending at the Village Hall for mulled cider and refreshments.

SO to contact **HW** to confirm arrangements about the musicians and catering.

- December 22nd – Church Carol Service at 6pm. Bar open in Village Hall afterwards and cakes available. Window reveal 5.30pm.

b) Film Night- January 26th 2024 showing of ‘Dream Horse’.

Tickets £5 and £2 for refreshments, 7pm for 7.30pm.

Bar open – confirmation needed of who will run it.

Cakes to be served.

Eileen Roerig to advertise details.

c) Folklore Evening – TBC.

JPF to send some information to **MA**.

d) Future Bar Nights 2024

- January 12th – ‘Gigaclear’
- Jack Turner delighted to come and talk about his new book – February 16th ? – TBC
- Mid March ? – Deb Bale – ‘Genealogy’ **MA** to discuss with her
Further discussion in January.

e) April – Games Night?

May – Trivia Quiz?

5. Bookings Update; DH and SH.

These are improving with new requests.

DH commented that Election staff would like the Hall 2024 – he will consider best course of action.

6. Property Matters:

a) Hall Floor – DH,MA,SB

- Floor samples were displayed for potential new floor. KP145 was the preferred colour. Heavy duty covering necessary. When current floor removed the situation regarding a damp course will become clear.

Bigger samples would be helpful.

SB to look into quotes (2 needed for a potential grant) and research potential grants.

Could cost in the region of £20k

A plumber is needed for pipework at the same time.

As the Hall will be out of action for a while, August appears to be the best month for the work.

b) Boiler - to be serviced January 2024

- c) **PAT testing** – completed and certified. Managed by **DH**.
- d) **Defibrillator**- delivery with cabinet expected. An electrician is needed to install – could advise on best location.
Training and CPR training to be arranged, possibly February.
- e) The private car using the Hall car park has not been seen recently.
- f) The chiller from the bar needs to be dismantled. **DH** can arrange for disposal.
- g) When the Christmas decorations are returned to the loft, new chairs up in the loft to be brought down. **CG** will assist **DH** and **MA**.
- h) The leak in the roof will need scaffolding to be repaired.
- i)

7) Rota for Bins/Hall check

HW – December

CW – January

MA – February

DS – March

SB – April

JPF – May

CG – June

AM – August

SO – September

8) AOB

* Monday 11th December 2023- more decorations to be put up.

Lanterns to be brought down from the loft.

- Paper towels to be ordered – **SB**
- Dish rack, teaspoons, mugs and spray cleaner for blackboards needed – **SB**
- New blackboard needed
- Deepfat fryer needs to be sold. Cabinet to be kept.
- SODC have requested a named person for safety matters arising from the new Martin's Law
- **DS** asked for a date change to the Orchard pruning – from 13th to 20th

9. Date of next meeting: Thursday 4th January 2024 at 7.30pm

Chaired by **MA**.

The meeting closed at 9pm.