

HOLTON VILLAGE HALL MANAGEMENT COMMITTEE MEETING

MONDAY 13TH MARCH 2023

MINUTES

Chair: JP Farrow

Attendees: Sonja Barter, Brian Dobson, Dave Holmes, Sue Holmes, Andy Murray, Stella Oakes, Helen Webb, Clare Wright

Apologies: Mel Ault

1. The Minutes of the last meeting February 6th 2023 were approved and signed.
2. **Matters arising (not covered elsewhere):**
 - AGM Notices have been placed in the village magazine, Notice Board and Nextdoor.
 - **SH** found the Agenda for May 2022 and will circulate. Once agreed, it will be placed on the Website and in the magazine.
 - The huge news was that **BD** will be retiring after 41 years service to the Village Hall. He has been an enormous asset over the years. He has lists of all the duties he has covered and will refresh the 'Friends of the Village Hall' mailing list and forward to **CW**.
 - **HW** has her house on the market and will continue until her situation changes.
 - The Roles and Responsibilities record needs updating. **DH** will discuss with **MA**.
3. **Financial Matters:**
 - **SB** had circulated the Cash Reconciliation before the meeting. This was signed and dated.
 - **SH** has taken on the role of Assistant Treasurer. **SO** will also assist **SB** with preparation of reports prior to the AGM.
 - **BD** will relinquish his bank card to **SH**.
 - Bank Signatories are **SB, JPF, SH, DH**.
 - **All** will contribute to the Trustees Annual Report.
4. **Events:**

Discussion took place about the character of the village and its changing needs. The direct approach of 'doorstepping' was suggested as a way to welcome more villagers to events.

 - **Report on events**

- Afternoon Teas continue to be successful with around 30 present March 9th.
- Helen Webb's presentation on Wildlife Photography March 3rd was excellent. A very enjoyable evening with the bar open managed by **DH** and **SH**.
- The meeting agreed that Bar Open evenings are more successful with something else happening at the hall.
- **AM** will confirm the legalities regarding children at the hall when the bar is open.
- The next Bar Opening is Good Friday April 7th with **HW** managing .
- **Future events:**
 - Discussion took place around an event to mark the King's Coronation.
Although **DH** and **SH** had worked hard to gain village opinion, there were few responses. **DH** had collated these for sharing.
It was decided:
Saturday May 6th
Televised coverage will be screened in the main hall from 9.30am With tea, coffee and cakes served. **DH** and **SH** offered to manage this part of the day
The Bar will open at 2pm and villagers are invited to come along up to 4pm, bringing their own picnic to the Orchard or inside if weather does not allow.
SO will send this information to **MA** for inclusion in the magazine and ask that he circulates before sending to the editor.
SO will notify Ian Beach that mugs are not being purchased.
 - Film Nights will now be managed by the village hall and the village hall will take over the licence in November. No dates planned as yet. It was suggested to include some classic films.
 - It was decided not to hold a Trivia Quiz evening in April and to wait until November.

5. Bookings Update:

- It was decided that 'No Teenage Parties' is written into the policy.
- The Damage deposit to be increased.
- **DH** and **SH** as Booking Secretaries to use their discretion when asked about parties for villagers.
- The key code container change is ongoing.

6. Property Matters:

- **MA** has booked for the floor improvement June 8th and 9th.
- Currently no oil is needed. Possibly a move to HVO in the future.
DH to contact PACE for a cheaper price.

7. Rota for bins/hall check (not discussed)

March – **HW**

April- **CW**

May – **MA**

8. Date of next meeting : Monday April 3rd 2023