

**HOLTON VILLAGE HALL MANAGEMENT COMMITTEE
MONDAY MARCH 4TH 2024 AT 7.30PM**

MINUTES

Chair: Jane-Patricia Farrow

Attendees: Mel Ault, Sonja Barter, Clive Ganczarski, Dave Holmes, Sue Holmes, Stella Oakes, Dominique Smith,

Apologies: Andy Murray, Helen Webb, Clare Wright

1. Approval of Minutes February 5th 2024

Proposed by **SO**, Seconded by **MA**, Signed by **JPF**

2. Matters arising (not covered elsewhere)

JPF brought attention to the AOB in the Minutes suggesting that it was not completely clear. **SO** to make the necessary clarification and re-send.

3. Financial Matters – SB had circulated the Cash Movement Summary prior to the meeting. This was signed and dated by **MA**.

4. Events

***Afternoon Teas – SH,DH,DS**

These continue to be successful with around 25 regular attenders.

The cupboard used in the kitchen has been moved to one with a lock.

A special tea for D Day will be on June 6th.

***'Digging into your roots'** – Villager Deb Bale gave an interesting and enjoyable talk on Ancestry Friday 16th February.

It was suggested to have a follow up next year.

JPF cautioned the need for clarification of content with future speakers.

***Bar night** – featuring Jack Turner's new book. TBA.

***Games For Families** – Sunday 24th March 4pm – 7pm

DS suggested including more games like Badminton, Swing Ball, Snooker. Drinks for children in cartons.

The bar will be open. Tea, coffee, cakes and crisps to be served with a plate left open for general donations – no rattling of buckets.

DH/SH will distribute flyers.

Advertising in magazine and website.

Helpers from 3.30pm needed on the day.

Village Walk and Tea – Sunday 21st April

SO to contact **CW** for confirmation that this will take place in order for it to be advertised. Also to check **CW's** current thinking on a Race Night and a Ceilidh in the Autumn.

- **Trivia Quiz** -Friday 26th April
DH will be Quizmaster assisted by **SH**. They will set up the room.
Brian Dobson will organise Teams but it is possible to turn up on the night.
Bar to open 7.30pm staffed by **MA** and **DS**.
Quiz to start at 8pm.
Bring own nibbles. 50-50 envelopes.
- **Hall Clean Up** – Saturday 27th April. Risk Assessments to be completed.
- **Film Nights** – Next one 7th June. Suggested showing of 'The Great Escaper'.
Another one possibly in September.
- **Summer Barbecue** – Friday August 2nd.
SB to explore music availability.
- **Special events 2025 for 50th Birthday of VH**
TBA
DH queried re- introduction of a New Year's Eve Event?

5. Bookings Update – DH,SH

- Although there have been some cancellations, the Hall is still breaking even.
- When the Committee run the Bar, rather than outside staff, it helps costs.
- SODC have requested a Hall booking in May for the Police and Crime Commissioner Election saying that did not expect to pay as within the grant agreement for the sound system there is a small paragraph stating they expect the Hall for free for elections. **SB** will write to them.

6. Property Matters

- **CG** reported that there are around 12 people on each of the training sessions scheduled later this month for the Defibrillator.
If the pads on the defibrillator are used, they cost £70-80 to be replaced.
- The Hearing Loop is working correctly - but it does not suit all hearing aids.
- **SB** will get another quote for the Hall floor.
- The boiler was serviced at the end of February.
- Repair to the roof is part complete. **DH** is investigating other prices to clear the moss from the guttering.
- A fire extinguisher check is due in May.

7. Rota for Bins/Hall Check/Defibrillator Check

DS – March

SB – April

CG – May

JPF – June

AM – August

SO – September

Grundon empty now only on the 3rd Monday of each month.

8. AOB

- **SB** said that the Energy Audit is not available at the moment but it is on the list.
- Tessa Hall is doing a Zoom meeting 21st March on heat pumps – **SB, DH and SH** plan to zoom in.
- Annual Meeting May 9th – to be advertised on Posters, Magazine, Website and Nextdoor.
- The Reserve Policy needs to be reviewed
- The Governing Documents need to be looked at

9. Date of next meeting – Wednesday 3rd April 2024 at 7.30pm

The meeting closed at 9.30pm.