

# HOLTON VILLAGE HALL MANAGEMENT COMMITTEE

Monday 3rd March 2025 AT 7.30PM

## MINUTES

**Chair:** Dave Holmes (DH),

**Attendees;** Sonja Barter (SB), Sue Holmes, (SH), Dominique Smith (DS), Clive Ganczarski (CG),

**Apologies;** Mel Ault (MA), Jane-Patricia Farrow (JPF), Andy Murray (AM), Clare Wright (CW),

### 1. **Approval of Minutes 3<sup>rd</sup> Feb 2025**

Proposed by **SB**, seconded by **CG**, signed by **DH**

### 2. **Financial Matters** – **SB** had circulated the Cash movement summary to all Committee members prior to the meeting.

**CG** checked figures against the Bank statement & signed the document.

### 3. **Events**

**Afternoon Teas** – going well, good turnout. Contributions from those participating have resulted in a small surplus of funds. Therefore, a donation of £100 will be made to the Village Hall towards costs.

#### **Future Events**

**Film Night Friday 14<sup>th</sup> March 2025 “Paddington 3”.** 7pm for 7.30pm start  
Posters are up and it will be advertised on ‘Nextdoor’.

An advert has been placed in the Holton News magazine. The Village Noticeboards will also be reminding everyone. Homemade cake to be supplied by **SB & SH**.

**Quiz Night Friday 11<sup>th</sup> April** 7pm for 7.30pm start– Flyers have been sent out in the March Holton magazine and posters are being put up around the village. It will also be put on ‘Nextdoor’ and the Village Noticeboards.

Jas is preparing the Questions and **SB** organising the Ploughmans supper.

A deadline for tickets being bought **in advance only** is Monday 7<sup>th</sup> April so that food quantities can be planned.

Contact for teams is [admin@holtonvillagehall.co.uk](mailto:admin@holtonvillagehall.co.uk) or the Bookings phone no.

An invoice will be sent out to each ‘team leader’ for payment prior to the event.

**AGM Thursday 8<sup>th</sup> May-** posters are up & advert is in the Holton magazine.

More posters to go up soon & will be advertised on “Nextdoor”

The Agenda will be distributed to Committee members in April- **SH**

**Summer BBQ Friday 1<sup>st</sup> August 2025** Mike Oxlade is to provide live music without charge.

Hire costs of a Gas BBQ are expensive. **DH** has offered use of his but will need transport as it is too big to fit in a car. **SB** to arrange Robert's trailer.

Simon Raith (from School house) to be asked about doing the 'Veggie' BBQ again as last year was a great success.

**SB** to ask the WI if they are willing to provide 'pud' of some sort as they did last year.

Cold boxes or similar will be needed to help keep drinks cold.

### **50<sup>th</sup> Birthday of Village Hall- Saturday 18<sup>th</sup> Oct 2025**

The actual date of the anniversary is the 25<sup>th</sup> but this is in half term week -so decision made to celebrate the previous weekend.

Verbal feedback from villagers is still mixed about how they would like to celebrate. Some older people are not so keen to come out in the evening in October.

Facebook request for suggestions did not bring any new ideas.

For the evening celebration suggestions so far;

- Bring & share food,
- Use our own sources for music, ?1970's music. Dancing an option for those that wish to.
- A celebratory cake & possibly some 'fizz' for a toast.
- Make it a sociable / chatty evening with archive pictures on display so that people can reminisce.
- Personal invitations to be sent to the old original villagers that are still around.
- Decorate the Hall in a suitable manner.

For those that are not so keen to come out in the evenings, the Afternoon Tea group will do something along the lines of a 'Tea Dance' in conjunction with Afternoon tea -which can either be just watched, or with the possible option of joining in.

**DS** is investigating possibilities at a nearby function later this month.

4. **Bookings Update** – Good income for Jan / Feb) approx. £1500 invoiced for February. This covers our running costs but does not allow for the ongoing repairs and maintenance that are constantly needed.  
**CG** proposed that any future events (SODC events, local wakes, local charities) for which we do not usually charge- that we should ask for the cost of heating/ electric/ cleaning to be covered.

## 5. Property Matters

### **Roles & Responsibilities-**

**MA**-has updated the spreadsheet. **SH** has checked all jobs have been done for Feb.

**Toilets** – 3 ladies toilets and the disabled toilet have had a ‘reduced flush’ mechanism installed. This should reduce the water consumption by at least half.

However, the small notice which instructs how the new flush should be used, is not very large. Larger signs to be created so that the ‘optimal flush performance’ is achieved!

The Gents toilets will be done very soon.

**Boiler**- annual service done February. All ok & comment made by the engineer that it is in good condition and should last for the foreseeable future. Although old, it is a well-made solid boiler.

New regulations require a CO monitor to be installed. This has been ordered & installed  
**DH**

### **Solar**

‘Action log’ -**CG** provided an update of progress. He has produced a very comprehensive summary of a comparison of the 3 Solar companies that have been approached so far. There are 2 meetings run by SODC and National lottery funding in Didcot this month to help with the application of Grants for such projects.

2 Committee members will go to the one on Tues 18<sup>th</sup> March and 2 will go on Thurs 20<sup>th</sup> March.

Hopefully this will aid our applications for funds over the coming months.

We are probably going to need approx. £13-14k to fund any solar project but would hope to get possibly up to 50% grant towards this.

We will not have to pay VAT as we are a charity, and it is for a Community building.

**Energy Strategy** – more feedback required from the Committee

**Energy Audit** has been done in readiness for any Grant Application

**Oil** – order placed, delivery due in the next couple of weeks. This should last until the warmer summer period.

## **Rota for Bins/Hall Check/Defibrillator Check**

Please also check the Defibrillator whilst putting out the bins & tick the check sheet that is on the noticeboard in the Entrance Hall of the Village Hall.

Please also check that no lights have been left on in the Hall (CAA often leave toilet lights on)

	<b>DS- July</b>
<b>CG- March</b>	<b>CW – Aug</b>
<b>DH- April</b>	<b>MA -Sept</b>
<b>SH - May</b>	<b>SB -Oct</b>
<b>AM- June</b>	<b>JPF - Nov</b>

Grundon bin is emptied every 4 weeks. Next one is **31st March 2025**

A list of Grundon bin collection dates is on the noticeboard in the VHall entrance hall.

The other bins are the same as the bins at home – Recycling & Garden waste one week and the Black bin (General rubbish) alternate weeks.

**Please arrange cover or swap if you are not going to be available for your turn.**

### **6. AOB**

**Bar staff hire** –cost to be removed from the website. Currently it is stating £10 /hour but this is much less than the legal Minimum Wage. We will have to determine this on each individual request. We have not had any paid Bar staff for a considerable time – relying on unpaid volunteers from the Committee.

### **7. Date of next meeting – Mon April 7th 2025 Holton Village Hall 7.30pm**

Meeting closed at 9pm